

RE: Covid-19  
Mar 16, 2020 03:29 pm

Dear Homeowners,

As the COVID-19 outbreak continues to spread throughout the communities where we all live and work, we have consistently looked for ways to help protect the health and safety of our employees and clients.

While our offices remain operational, we are closing our office doors to the public and ask that residents and homeowners refrain from visiting in person.

We are committed to providing uninterrupted service to your community. Should the need arise to close our offices completely, our team will be working remotely. We will continue to do our very best to be responsive to your needs throughout any potential shutdowns or quarantines that may be established. However, in the event you call or email one of our team members and you leave a message, your calls and emails will be addressed as quickly as possible.

Additionally, we are requesting Boards to either cancel meetings in March and April or hold them virtually. Information on meetings for your community, and how you can participate, will be posted in TownSq.

I know you understand that this situation is extremely fluid and as additional information is revealed we will continue keep you updated on what options we may use in the short term.

Below are some additional sites that will give you fact- based information. You will again need to hold down your control Key then click on the link below.

- [The World Health Organization \(WHO\)](#)
- [The Centers for Disease Control and Prevention \(CDC\)](#)
- [The Public Health Agency of Canada \(PHAC\)](#)

Please feel free to call or email our office with any questions or concerns about your community and scheduled meetings.

Thank you all for your understanding as we navigate this situation together as community partners.

Your Colorado Association Services Management Team!